Please tear & return below coupon with your payment. Be sure to write your account number on the front of your check and make check payable to John K. Weinstein, Allegheny County Treasurer.

Rental Vehicle Tax—Coupon Instructions

**Step A**
Enter the Total Number of Gross Rental Days for all rental vehicles on Line 1. This is the aggregate number of rental days on every car, van, truck, trailer, semitrailer, or other motor vehicle rented for a period of 29 or fewer days.

**Step B**
Enter the Total Exempt Days on Line 2 from any person or entity that is exempt from paying the Rental Vehicle Tax. Be sure to include a list of your exemptions when filing your coupon and payment.

**Step C**
Subtract Line 2 from Line 1 and enter the difference on Line 3. This is the total of Taxable Days that is subject to the Tax.

**Step D**
Multiply amount entered on Line 3 by $2.00 and enter the Tax Due on Line 4.

**Step E**
Add Lines 4 & 5 and enter the sum on Line 6. This is the amount of Total Payment Due. If there is no tax due for the period, enter “No Tax Due” on Line 6.

**Step F**
Sign the coupon, print your name, telephone number & email address.

**Step G**
Make check payable to John K. Weinstein, Allegheny County Treasurer. Do not send cash. Detach coupon and mail with payment using the enclosed self-addressed envelope.

If no payment is due for the period, enter “No Tax Due” on Line 6 of the Coupon.
Allegheny County Rental Vehicle Tax Statement Information

Who must file this form?
All Vehicle Rental Companies having private passenger motor vehicles designed to transport fifteen or fewer passengers, or a truck, trailer or semitrailer used in the transportation of property other than commercial freight, that is rented without a driver, is part of a fleet of five or more rental vehicles that are used for that purpose and owned or leased by the same person or entity, and is rented for a period of 29 or fewer consecutive days.

What if I do not have any Taxable Days for a particular period?
A return must be filed for every period. Enter “No Tax Due” on Line 6 of the coupon if there are no Taxable Days.

Who is exempt?
Any person or entity that is exempt by law from paying the Pennsylvania Vehicle Rental or Public Transportation Assistance Taxes will also be exempt from paying the Allegheny County Rental Vehicle Tax.

Tax Rate
The tax rate is two dollars ($2.00) per day, or any part thereof, on which a Rental Vehicle is rented within Allegheny County.

Filing Periods, Due Dates
Each monthly return form is due from each vendor within 15 days after the last day of the prior month for which the return is being filed.

Fee(s)
A check returned to the Tax Collector due to insufficient funds will incur a charge in an amount to be determined by the Tax Collector.

How Can We Help You?
Special Tax Division, Customer Service
412-350-4182
877-893-7465

For complete Rules & Regulations, please visit our website at:
www.alleghenycounty.us/treasurers-office/rental-vehicle-tax.aspx

For Questions & Comments email us at:
webmaster.treasurer@alleghenycounty.us

New Information? (Please be sure to check the box on the front if you fill any boxes below).

☐ If your address is changing, please enter the new information below.
Name

New Address

☐ If Business has been discontinued, please enter date of last operations.